



Picnic Facility Reservation

For the latest in FSS events...visit www.gopatrickfl.com
 Outdoorrecreationpafb@gmail.com (321) 494-2042

Today's Date: _____

Point of Contact Name:	Military Status:	Squadron:
Email:	Cell / Home #:	Duty #:
Date of Event:	Start Time:	End Time:
Purpose of Event:	Official Military Function:	Expected Number of Guests:
Picnic Area Requested:		
Chevron Park	Chevron Field	ODR Dockside
North Beach Pavilion		

RESPONSIBILITIES:

The parks are inspected between 0800 -0830 the day following the event. The user is encouraged to meet Outdoor Recreation (ODR) staff at the park during this time to complete the inspection.

The point of contact will be responsible for seeing that all rules and policies listed below are enforced (initial below):

- _____ Tables or other property moved from another area of the park must be returned to the area from which it was obtained.
- _____ Children will be closely supervised to prevent injuries and to preclude interference with other guests.
- _____ Fires must be built in commercial barbecue grills only. No ground fires. Do not place hot coals in trash cans or dumpsters.
- _____ Customer(s) must call ODR prior to using the wind-shades. Wind-shades will be the responsibility of the customer to be put away and secured. The customer will be responsible for a cleaning/maintenance fee should the wind-shades be left unrolled.
- _____ Area must be policed for all trash and debris after the event and placed in garbage receptacles.
- _____ Lids on the dumpsters will be closed before departing the area.
- _____ Bathrooms will be left clean and lights turned off.
- _____ Patrons using Chevron Park, North Beach and ODR Dockside must use the designated parking lots. Patrons are not authorized to park in areas not properly identified for parking to include grassy areas. Large groups (20+ cars) using any of the parks must personally coordinate with the Security Forces at 494-2008 and 45 OSS at 494-2222 prior to their event.
- _____ Chevron Park patrons are directed to pay close attention to the airfield and the clear zone areas. Failure to follow proper procedures and directives could pose a direct safety threat to the airfield operations clear zone and the safety of the participants of the event!
- _____ Alcoholic beverages may be consumed in the picnic areas during the organized gathering. The sale of alcoholic beverages is strictly prohibited. If alcohol is consumed, it is the signing agent's responsibility to insure Dram Shop training has been conducted and guests have a plan in place should they become impaired. The signing agent is responsibility for the safety and behavior of all users / guests at all times.
- _____ Responsible agent will keep a copy of the approved request form on hand while using the picnic area.

I certify that I have read and fully understand the policies as the responsible agent requesting use of one of the Patrick AFB Outdoor Recreation Areas.

 (CUSTOMER SIGNATURE)

 (DATE)

-----OFFICE USE ONLY-----

Reservation Received by (ODR): _____ (DATE) _____

Facility Inspection completed by (ODR): _____ (DATE) _____

PERSONAL DATA – PRIVACY ACT OF 1974 some of the information contained herein is personal and will not be disclosed the public without the consen of the individual IAW AFI 37-131 and AFI 37-132. 05/09/2013

