



18 Sep 2023

Sir/Ma'am,

Contract renewals for long-term recreational vehicle storage are due on 1 Oct 23 and are now being accepted as follows. Customers who are paid thru to 31 Mar 24, please read further for important information.

The current fee for 1 Oct 23 thru 31 Mar 24 for 24' and below is \$60.00 per month: \$360.00 due at renewal.

The current fee for 1 Oct 23 thru 31 Mar 24 for 25' and above is \$90.00 per month: \$540.00 due at renewal.

-----REVISED FEE STRUCTURE AND POLICY EFFECTIVE 1 OCT 23 -----

To maintain accurate market-rate fee adjustments in a timely manner, 12-month renewal payments will no longer be accepted. Renewals will be accepted for 6-month installments only. Customers who have paid a 12-month installment until 31 Mar 24 will be able to complete the payment as made. Upon renewal on 1 Apr 24, the 6-month payment shall go into effect at the fee in effect at that time. Customers who have paid a 12-month installment until 30 Sep 23 shall then renew at the 6-month payment.

Market research is done on an annual basis and includes the Brevard County area. Data collected is then used to equitably assess fee adjustments in accordance with the costs to operate the Outdoor Recreation operation.

All Morale, Welfare and Recreation (MWR) fees are subject to adjustment at any time. The intent is to make necessary adjustments with suitable frequency to minimize impact to our customers. However, changes in the economy and federal regulations for operating DoD facilities, services, and personnel, may result in adjustments that are more than anticipated. We understand the concern this may cause. The goal is to sustain your MWR services with the revenue needed to operate.

Each 4-digit lock code for lot A and lot B will be changed at close of business (1630) on Saturday, 30 Sep.

Renewals due on 1 Oct and received after close of business (1630) on Monday, 16 Oct will incur a late fee of \$5.00 per day until paid, retroactive to the 1 Oct due date.

The following items are required to be in place to renew the rental contract.

1) A signed storage agreement with current and accurate information for the renter and stored item(s).

** A new rental agreement is now in effect. You may download and submit via email a PDF fillable form or use the form attached to complete and bring to the ODR office to renew. Renewals will not be completed without completing the new form.

2) A current and accurate copy of the registration and insurance for stored item(s).

a) It is the responsibility of the renter to maintain currency of these documents throughout the rental contract period. Contracts will not be renewed if the registration and/or insurance will expire within 30 days of the renewal date until the updated documents are provided.

b) Renters will have 14 days upon notice to renew expired registration and/or insurance.

3) A picture of the side, front and rear of the rented item(s). The license plate information must be visible.

4) A notarized form or power of attorney for item(s) not registered or insured by the renter.

Existing renters may renew the contract via phone and/or email provided the above requirements are met. New renters must complete the contract in person for verification of the renters DoD identification card.

Information updates are accepted at any time during the contract period either in person, at 321-494-2042 or at **outdoorrecreationpafb@gmail.com**.

Renters are required to maintain the stored item(s) in a presentable manner and roadworthy condition during the contract period. Loose items must be kept secured. Only the items of record on the rental agreement are permitted to be stored. Failure to adhere to the terms of the rental agreement will result in termination of the rental agreement and forfeiture of the rental lot. If the item(s) are not removed per the terms of the rental agreement, it/they will be towed off the installation at the owner's expense.

Thank you for your patronage.

//SIGNED/NLP/18 Sep 2023//
NAOMI L. PARISH, NF4
Deputy Chief, Community Services
Interim ODR Manager