

Retiree/Dependent (USID Renewal)

Retiree/Dependent USID Renewal: Schedule appointment thru the [RAPIDS ID Office Online](#). (Appointment availability is limited).

The scheduled appointment must be within 30 days of expiration.

Bring at least two (2) forms of unexpired ID in original form (i.e. US Passport, Driver's License, Military ID, Social Security Card, Birth Certificate, Voter's Registration Card, etc.). Sponsor must be present for all ID issuances (initial & renewal).

DEPENDENTS WITHOUT SPONSOR PRESENT - All dependents without a Sponsor present must have a valid DD form 1172-2 pre-printed by a DEERS station that has been signed by the Sponsor and a Verifying Official. The DD form 1172-2 can also be hand-filled but must be notarized and be original. DD Form 1172-2 can now be completed online at: [Mil Connect](#). ONLY Sponsors with CAC access can digitally sign the DD form 1172-2.

DEPENDENT ID CARDS - The minimum age for all ID card issuances requirement for children has changed from age 10 yrs to 14 yrs.

Retiree/Dependent (Marriage)

Enrollment of Spouse: When adding your spouse to DEERS, the sponsor must be present or new spouse has a valid POA as well as ALL of the following documents below:

ID Card of sponsor

Spouse birth certificate (translated in English if applicable) or a form of ID that shows D.O.B

Marriage Certificate

Social Security card for spouse

Unexpired photo ID for spouse

Divorce Decree (if applicable)

*****Documents must be Originals or Certified Copies*****

Retiree/Dependent (Foreign National Spouse)

If your spouse is a foreign national – you will need to provide:

Original Marriage Certificate

Birth Certificate -Driver License

Social Security Card (if applicable).

****Documents must be Original/Certified and translated into English**

Retiree/Dependent(Divorced)

Divorce: To update a Divorce in DEERS. The Sponsor must provide the following items:

Original state filed divorce decree OR certified state filed copy to update DEERS. (State filed decree that reflects the state file number, and signed by the Clerk of the Court).

****Documents must be Original/Certified. Photocopies are NOT acceptable****

Retiree/Dependents (21 Years or older)

Full Time College Students: Students 21 years of age or older must bring:

A letter on letterhead from the school registrar's office stating full time status, start date, end date and the anticipated graduation date in an Accredited College in pursuit of an Associate Degree or higher or a printout from the National Student Clearing House containing the same information.

The sponsor will need to complete and sign a DD Form 1172-2 stating the Dependent is a "Full-Time Student" and that the sponsor provides 50% support in the remarks section. The DD Form 1172-2 is only valid for 90 days from the day the sponsor signs it. You may complete the DD Form online at the below website electronically and it will be uploaded to the DEERS system. If you complete the form manually it will need to be notarized. (<https://www.dmdc.osd.mil/milconnect>) Sign in > more goals > view ID card info >select "Replace ID Card" under applicable dependent(s) > go through final process.

Two forms of ID (a student ID is not a valid form of Identification)