



PATRICK AIR FORCE BASE MILITARY FUNERAL HONORS SUPPORT REQUEST

Building 1391, Marina Road, Patrick AFB, FL 32925 **Office:** (321) 494-7477/7478



Emergency After-Hours: Command Post: (321) 494-7001 **Fax:** (321) 494-1357 **Hours:** Mon - Fri 0730 to 1630

To obtain most current Funeral Request Form, or updates, visit our website: www.gopatrickfl.com/honor-guard.html

BLOCK 1: FUNERAL HONORS REQUEST INFORMATION				
REQUESTOR INFORMATION				
Funeral Home Name		Funeral Director/Requestor Name		Phone Number Fax Number
Address		City		State Zip Code
DECEASED INFORMATION				
Name (Last, First, M.)		Rank or Pay Grade	Social Security Number	
Service Branch <input type="checkbox"/> Regular AF <input type="checkbox"/> Army Air Corps <input type="checkbox"/> Army AF <input type="checkbox"/> AF Reserves <input type="checkbox"/> Air National Guard <input type="checkbox"/> Other: _____				
Military Status		Services Requested		
<input type="checkbox"/> Veteran Honors:		<input type="checkbox"/> Flag Fold <input type="checkbox"/> Taps		
<input type="checkbox"/> Retiree Honors:		<input type="checkbox"/> Flag Fold <input type="checkbox"/> Taps <input type="checkbox"/> Firing Party <input type="checkbox"/> Pallbearing		
<input type="checkbox"/> Active Duty:		<input type="checkbox"/> Full Military Honors		
NEXT OF KIN INFORMATION				
Name (Last, First, M.)		Phone Number		Relationship to Deceased
Address		City	State	Zip Code
<input type="checkbox"/> Spouse <input type="checkbox"/> Son <input type="checkbox"/> Daughter <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Caretaker <input type="checkbox"/> Other: _____				
FUNERAL HONORS LOCATION INFORMATION				
Location Name			Point of Contact	
Location Address			City	State Zip Code
Funeral Date	Estimated Honors Start Time	Location Type <input type="checkbox"/> South Florida National Cemetery <input type="checkbox"/> Private Cemetery <input type="checkbox"/> Church <input type="checkbox"/> Funeral Home Chapel <input type="checkbox"/> Other: _____		
Remains: <input type="checkbox"/> Casket <input type="checkbox"/> Urn <input type="checkbox"/> No Casket or Urn		FLAG MUST BE PROVIDED BY FUNERAL DIRECTOR OR FAMILY Take member's DD-214 and death certificate to local Post Office to obtain a flag.		
Additional Notes or Family Requests:				

BLOCK 2: REQUESTING INSTRUCTIONS/INFORMATION	
To schedule military funeral honors, the following must be accomplished <input type="checkbox"/> Please notify Patrick AFB Honor Guard with 48 hours or more notice if possible. <input type="checkbox"/> Provide a copy of the deceased member's DD 214 or equivalent documentation. <input type="checkbox"/> Call our office at (321) 494-7478/7477 to verify/confirm receipt of request. <input type="checkbox"/> Emergencies only: contact the Base Command Post at (321) 494-7001 and request to get in contact with our Honor Guard. *Note: submission of this form is NOT an official request. You MUST get verbal confirmation from an Honor Guard member*	
If service is not USAF, AAC or AAF, please contact the appropriate servicing Honor Guard*** Army: 1-800-557-7408 Navy: 904-542-6357/3852/1536/1539 Marines: 1-866-826-3628 Coast Guard: 305-535-4556/4408 912-767-8666 703-432-9524 786-367-6822	
MacDill AFB: 813-828-5191 After Hours Cell: 813-833-4746 Moody AFB: 229-257-4142 After Hours: 229-257-3501	
Thank You Cards/Letters: If the family would like to send a thank you card or letter to the Honor Guard, please mail to: 45 SW/CC 1201 Edward H. White II Street, Patrick AFB FL 32925-3299	

<input type="checkbox"/> Board	Fun. Dir. Requestor: Date _____ Time _____ W/ _____
<input type="checkbox"/> Detail Tracker	DEERS/Cas. Affairs: Date _____ Time _____ Mil. Status _____ W/ _____
<input type="checkbox"/> Cal Invite or Entry	Call team if within 24 hrs Date _____ Time _____ Spoke to _____
<input type="checkbox"/> Detail Packet (PAFB Only)	<input type="checkbox"/> Fax to HRB/SFNC <input type="checkbox"/> File original request Completed By _____