



## PICNIC AREA RESERVATION

TODAY'S DATE: \_\_\_\_\_

Rank: \_\_\_\_\_

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

### PICNIC AREA REQUESTED (circle one)

CHEVRON PARK      NORTH BEACH      DOCKSIDE

DATE REQUESTED: \_\_\_\_\_  
(Month)      (Day)      (Year)

To reserve the area, customers must provide a master card or visa card for a \$50.00 cleaning fee authorization. Your card will not be charged unless the area is not cleaned immediately following the function.

\_\_\_\_\_   
Card number

\_\_\_\_\_   
Expiration Date

### RESPONSIBILITIES:

Person making reservation will be the primary responsible agent for seeing that all rules and policies listed below are enforced and fulfilled.

**1. I fully understand a \$50 cleaning deposit authorization is required by credit card (mc / visa).** The parks are inspected between 0800 -0830 the day following the event. The user is encouraged to meet ODR staff at the park during this time to complete the inspection. **If any of the items listed below are not met, I authorize ODR to charge my credit card the \$25 cleaning fee.**

- a. Trash must be picked up and placed in garbage receptacles.
- b. Area must be policed for all trash and debris after the outing. Lids on dumpsters will be closed before departing the area.

c. Any tables or other property that is moved from another area of the park must be returned to the area from which it was obtained.

**2. All persons using Chevron Park /or North Beach must use the designated Parking Lots. Persons are not authorized to park in any areas not properly identified for parking to include grass areas. Large groups (>20 cars) using any of the park areas must personally coordinate with the Security Forces at 494-2008 and 45 OSS at 494-2222 prior to their event. Persons using Chevron Park are directed to pay close attention to the airfield and the clear zone areas. Failure to follow proper procedures and directives could pose a direct safety threat to the airfield operations clear zone and the safety of the participants of the event!**

**(complete back page of form)**

3. Children will be closely supervised to prevent injuries and to preclude interference with other guests.
4. Fires must be built in commercial barbecue grills only. No ground fires. Commercial grills are available for rent through Outdoor Recreation. Do not place any hot coals in trash cans or dumpsters. Coals can take 24 hrs or longer to cool off. Be Careful!
5. Alcoholic beverages may be consumed in the picnic areas for an organized gathering. The sale of alcoholic beverages is strictly prohibited. Created on 2/2/2003 10:08:00 AM If alcohol is consumed, it is the signing agent's responsibility for insuring Dram Shop training has been conducted and people do not become impaired. The signing agent is responsibility for the safety and behavior of all users / guests at all times.
6. Bathrooms will be left clean and lights turned off.
7. Responsible agent will keep a copy of the approved request form on hand while using the Picnic area.

I certify that I have read and fully understand the policies as the responsible agent requesting use of one of the Patrick AFB Outdoor Recreation Areas.

\_\_\_\_\_  
(SIGNATURE) (DATE)

-----OFFICE USE ONLY-----

**Reservation Completed by:**

STAFF MEMBER \_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(SIGNATURE) (DATE)

**CLEANING INSPECTION COMPLETED BY:**

STAFF MEMBER \_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(SIGNATURE) (DATE)

*PERSONAL DATA – PRIVACY ACT OF 1974*

*Some of the information contained herein is personal and will not be disclosed the public without the consent of the individual IAW AFI 37-131 and AFI 37-132.*

*10/26/2006*