## **ITT Terms and Conditions**

## Information, Tickets, and Travel

Building 415, Patrick AFB \* 321-494-5158 or DSN 854-5158

## www.gopatrickfl.com

- 1. Day trips require 8 people minimum to run, unless otherwise stated. Please try to book by the Monday before the trip unless otherwise stated.
- 2. Trips may be cancelled if participation requirements are not met. ITT will notify participants registered for the trip no later than 24 hours in advance. In the event of a cancellation, ITT will either issue a refund or re-schedule at the participant's discretion for another trip. ITT is NOT responsible if any patron cannot be reached at the phone number(s) or email address provided by the patron. The patron should contact the ITT office a day prior to the scheduled trip to check for changes made to the itinerary/trip schedule.
- 3. A complete refund will be made under the following circumstances:
  - a) Unexpected work commitment for military members verified in writing by the Squadron Commander.
  - b) Emergency leave. The ITT office must be notified prior to the trip.
  - c) An ITT office cancellation of a trip.
- 4. For RecOn funded trips, Active Duty military members and their family members will take priority. All others will be on a first come, first serve space available basis.
- 5. For SAPI funded trips, Active Duty military members who are eligible for the SAPI program will take priority. These trips are offered for free except for a \$25.00 transportation fee, which is required upon booking and is 100% refundable if participants show up on the day of the trip. The \$25.00 fee is forfeited if participants do not show up without prior cancellation notice. All others must pay full cost of the trip and the \$25.00, non-refundable transportation fee if space is available for the trip.
- 6. All trips, unless otherwise stated, require a \$25.00 non-refundable transportation fee in addition to all ticket fees.
- 7. Bus departure is from bldg. 415, Community Center parking lot for all trips unless otherwise stated.
- 8. Alcohol consumption while on the bus is prohibited.
- 9. Eligibility: The ITT program is available for active duty military, DoD civilians, retired military and their bona fide guests. Participants must be 18 years of age or older to participate in trips alone. Otherwise, a parent or guardian must attend the trip as well.
- 10. All participants, including infants and children, must be in a bus seat with a seat belt on. The \$25.00 transportation fee is required per person.

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- 11. Payment methods accepted are Visa/Master card, personal check with military ID, FSS gift card, or cash.
- 12. To receive tickets, you must present a valid form of military ID.
- 13. The trip itinerary is provided in advance and contains important information about the departure time(s), scheduled events, and venue information (when applicable). The itinerary also contains contact information for the bus driver/trip lead.
- 14. The trip documents provided to you are published by the ITT office at Patrick AFB. While every effort has been made to ensure that the information contained in the Travel Guide was correct at the time of printing, changes in opening hours, admission charges, etc., may occur. ITT is not unable to accept any responsibility for any inconveniences in the information supplied, nor for any inconvenience that may arise.